

Fundacja NUTRICIA NUTRICIA Foundation

Application for research grant for doctoral candidates

INSTRUCTIONS, TERMS AND CONDITIONS

1. Please use the attached form to provide all information pertinent to your research project. You may use additional pages if needed.

The application will be reviewed by the Scientific Council and the Foundation Management of the **Foundation**.

2. The form must also be signed by an appropriate authority in the institution in which the work will be done.
3. It is the responsibility of the applicant to obtain a specific approval for this project from the local ethical committee.

An affirmative letter from such a committee should be attached to the application form.

4. The grant should be spent only on items specified in the budget sheet included in the application. The maximum budget for 3 year period is **100 000 PLN**.

Personnel costs cannot exceed 25% of the total budget. Payment for the main researcher and collaborators will be accepted. If the research project involves the use of human volunteers, payment for volunteers would be accepted.

Payment for insurance and ethical committee (if applicable) will be accepted.

Budget should be expressed in Polish zloty (PLN). **All amounts should include VAT.**

5. Project grants for doctoral candidates are available for a maximum of 3 years. By the end of each stage a progress report has to be submitted, on the basis of such report the **Foundation** will decide of the continuation of the grant into a next stage.

Payment of the grant by **Nutricia Foundation** will be made periodically or on an annual basis. The **Foundation** reserves the right to terminate a grant if the grantee does not comply with the terms and purpose of the grant.

Principal tutor is obliged to supervise the project and approve all reports provided by the investigator.

Funding will be provided only after initiating procedure for doctoral degree (otwarcie przewodu doktorskiego).

To finalize the project the investigator is obliged to fulfill at least one of the following criteria:

- Defend doctoral thesis or
- Have 2 positive reviews of doctoral thesis or
- Publish outcome of the research in a journal with impact factor.

Detailed regulations re. grant financing and responsibilities of parties are described in grant agreement.

6. Any publication on the project should make reference to the grant as following (in Polish or in English):

“Pracę wykonano w ramach projektu badawczego Nr ... finansowanego/ dofinansowywanego przez Fundację NUTRICIA” or „Study sponsored by a grant no. ... obtained from NUTRICIA Foundation”. A reprint of any published work should be sent to the **Nutricia Foundation**.

7. Receipt date for application unless otherwise agreed upon, is April 30th.

The **Foundation's** decision will be communicated in the month of October.

9. All applications will receive an answer. Project can be accepted or rejected for funding.

10. All decisions undertaken by the Council are final and not subject to appeal.

Fundacja zapewnia i gwarantuje, iż w trakcie prowadzenia postępowania konkursowego – wszelkie prawa osób uprawnionych dotyczące dóbr intelektualnych związanych z projektem badawczym i składaną dokumentacją, w tym w szczególności prawa autorskie – osobiste i majątkowe, prawa do wynalazków, patentów, wzorów użytkowych lub przemysłowych, albo innych przedmiotów prawa własności przemysłowej, prawa do koncepcji lub idei związanych z projektem badawczym, know-how związanego z projektem badawczym oraz sposobem wykonania projektu badawczego – pozostają zachowane (nienaruszone) i podlegają ochronie na podstawie odrębnych przepisów prawa, zaś osoby mające dostęp do projektów są zobowiązane do przestrzegania tajemnicy służbowej i ochrony praw osób uprawnionych.

Fundacja oświadcza i zapewnia, że wszelkie dane, informacje, itp. zawarte w dokumentacji projektu badawczego będą przetwarzane tylko i wyłącznie w zakresie niezbędnym do dokonania oceny merytorycznej projektu, i że nie będą wykorzystywane w żaden inny sposób, bądź przekazywane, zaś po zakończeniu postępowania konkursowego Fundacja dokona archiwizacji i zabezpieczenia projektów badawczych i dokumentacji związanej z postępowaniem konkursowym, zapewniając pełną ochronę praw osób uprawnionych opisanych powyżej.

W przypadku wyboru danego projektu do finansowania i podpisania stosownej umowy na finansowanie – zastosowanie mają stosowne postanowienia Regulaminu przyznawania środków z budżetu Fundacji NUTRICIA na finansowanie projektów badawczych, dotyczące przeniesienia praw intelektualnych na Fundację.

NUTRICIA FOUNDATION

**APPLICATION FOR RESEARCH GRANT
FOR DOCTORAL CANDIDATES**

PROJECT IDENTIFICATION:

CATEGORY: Research Grant for doctoral
candidates

PROJECT NO.:

YEAR:

Title of project

1. **PRINCIPAL APPLICANT:**

- a. Name (last, first):
- b. Position title:
- c. Institution:
- d. Mailing address:
- e. e-mail address:
- f. Telephone number and telefax number:
- g. mobile phone:
- f. Names and addresses of collaborators (if any):

- g. Signature of principal tutor:

- h. Official signing for applicant organisation (name, title and address):
Director Institute:

Chief Accountant:

Please attach letter or approval from principal tutor

2. ABSTRACT (max. 250 words)

3. “WHAT IS KNOWN” & “WHAT IS NEW” (max. 200 words)

Please present background for your project – what we already know in this subject, what has already been examined¹

¹ Please erase this info when filling in the application form

4. RESEARCH PLAN (max. 1650 words)

4. a. Title of project :

b. Dates of entire proposed project period (maximum 3 years)

Start :

Conclusion :

c. Assumptions of the project and aims of the study:

4. RESEARCH PLAN - continued

4. d. Timeline: stages, milestones in each stage, check points, activities

4. RESEARCH PLAN - continued

4. e. Research plan, method, techniques actual available equipment, data analysis (statistical method) :

4. RESEARCH PLAN - continued

4. f. Background (literature review) :

4. RESEARCH PLAN - Continued

4. g. Biographical sketch - education, degree, honours, grades, past and present position, participation in science clubs etc., main areas of interest and publications:

5.1. BUDGET ESTIMATES FOR SUPPORT REQUESTED AND STATEMENT ABOUT FUNDING BY THIRD PARTIES

BUDGET CATEGORY TOTALS (GROSS VALUE)²	1st year	2nd year	3rd year
Personnel (max. 25% of the budget) <i>(specify on the next page *1)</i>			
Outside contracts/consultant costs			
Supplies <i>(specify on the next page *2)</i>			
Publications			
Other expenses <i>(specify on the next page *3)</i>			
(a) Total direct costs			
(b) Total indirect costs (max.20%)			
(c) Total costs (a+b)			
VAT 23% (c*23%)			
Total for entire proposed project period			
Total budget (gross value):	100 000 PLN		

² Please note that payment is donated in tranches, schedule of which you will be asked to provide (after positive decision of donating a grant).

5.2. BUDGET ESTIMATES FOR SUPPORT REQUESTED - cont.

Specification

*1 Personnel

*2 Supplies

*3 Other expenses (attendance of congresses accepted only if paper has been accepted)

5.3. STATEMENT ABOUT FUNDING BY THIRD PARTIES

Did you or will you apply for third parties for full or partial funding of this project.

If so, who are these other sources and which amounts have been requested and/or committed.

If other funds are or will be available, which is the additional minimum amount of the budget total, necessary to get the project started

*1 Personnel

*2 Equipment

*3 Supplies

*4 Other expenses

6. BIOETHICAL COMMISSION DECISION

Please attach letter from local ethical committee.