

## **Fundacja NUTRICIA NUTRICIA Foundation**

### **Application for research grant**

#### **INSTRUCTIONS, TERMS AND CONDITIONS**

1. Please use the attached form to provide all information pertinent to your research project. You may use additional pages if needed.  
The application will be reviewed by the Scientific Council and the Foundation Management of the **Foundation**.
2. The form must also be signed by an appropriate authority in the institution in which the work will be done.
3. It is the responsibility of the applicant to obtain a specific approval for this project from the local ethical committee.  
An affirmative letter from such a committee should be attached to the application form.
4. The grant should be spent only on items specified in the budget sheet included in the application.  
Please note that the **Nutricia Foundation** in principle does not support overhead charges, travel costs or investments in permanent equipment.  
If the research project involves the use of human volunteers, payment for volunteers would be accepted.  
Personnel costs cannot exceed 25% of the total budget. Payment for the main researcher and collaborators will be accepted.  
Payment for insurance (if applicable) will be accepted.  
Budget should be expressed in Polish zloty (PLN) and should include VAT and any indirect (maximum 20% of total budget) costs that may occur.
5. Project grants are available for a maximum of 2 years, plus one year for publications. By the end of each stage a progress report has to be submitted, on the basis of such report the **Foundation** will decide of the continuation of the grant into a next stage.

Payment of the grant by **Nutricia Foundation** will be made periodically or on an annual basis. The **Foundation** reserves the right to terminate a grant if the grantee does not comply with the terms and purpose of the grant.

Detailed regulations re. grant financing and responsibilities of parties are described in grant agreement.

6. Any publication on the project should make reference to the grant as following (in Polish or in English):  
“Pracę wykonano w ramach projektu badawczego Nr ... finansowanego/ dofinansowywanego przez Fundację NUTRICIA” or „Study sponsored by a grant no. ... obtained from NUTRICIA Foundation”. A reprint of any published work should be sent to the **Nutricia Foundation**.
7. Receipt date for application unless otherwise agreed upon, is June 30th.
8. Completed and signed form please send to: [granty.naukowe@fundacjanutricia.pl](mailto:granty.naukowe@fundacjanutricia.pl).  
All applications will receive answer. Project can be accepted or rejected for funding.
9. All decisions undertaken by the Committee are final and not subject to appeal.

Fundacja zapewnia i gwarantuje, iż w trakcie prowadzenia postępowania konkursowego – wszelkie prawa osób uprawnionych dotyczące dóbr intelektualnych związanych z projektem badawczym i składaną dokumentacją, w tym w szczególności prawa autorskie – osobiste i majątkowe, prawa do wynalazków, patentów, wzorów użytkowych lub przemysłowych, albo innych przedmiotów prawa własności przemysłowej, prawa do koncepcji lub idei związanych z projektem badawczym, know-how związanego z projektem badawczym oraz sposobem wykonania projektu badawczego – pozostają zachowane (nienaruszone) i podlegają ochronie na podstawie odrębnych przepisów prawa, zaś osoby mające dostęp do projektów są zobowiązane do przestrzegania tajemnicy służbowej i ochrony praw osób uprawnionych.

Fundacja oświadcza i zapewnia, że wszelkie dane, informacje, itp. zawarte w dokumentacji projektu badawczego będą przetwarzane tylko i wyłącznie w zakresie niezbędnym do dokonania oceny merytorycznej projektu, i że nie będą wykorzystywane w żaden inny sposób, bądź przekazywane, zaś po zakończeniu postępowania konkursowego Fundacja dokona archiwizacji i zabezpieczenia projektów badawczych i dokumentacji związanej z postępowaniem konkursowym, zapewniając pełną ochronę praw osób uprawnionych opisanych powyżej.

W przypadku wyboru danego projektu do finansowania i podpisania stosownej umowy na finansowanie – zastosowanie mają stosowne postanowienia Regulaminu przyznawania środków z budżetu Fundacji NUTRICIA na finansowanie projektów badawczych, dotyczące przeniesienia praw intelektualnych na Fundację.

## NUTRICIA FOUNDATION

Founded for the advancement of research in human nutrition

**APPLICATION FOR RESEARCH GRANT**

**PROJECT IDENTIFICATION:**

**CATEGORY:** Research Grant

**PROJECT NO.:**

**YEAR:**

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**Title of project**  
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**1. PRINCIPAL APPLICANT:**

- a. Name (last, first):
- b. Position title:
- c. Institution:
- d. Mailing address:
- e. e-mail address:
- f. Telephone number and telefax number:
- g. mobile phone:
- h. Names and addresses of collaborators (if any):
- i. Signature of principal investigator:
- j. Official signing for applicant organisation (name, title and address):  
Director Institute:

Chief Accountant:

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## 2. STRUCTURED ABSTRACT (max. 250 words)

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**BACKGROUND:**

**AIM:**

**STUDY DESIGN:**

**METHODS & ANALYSIS:**

**ETHICS & DISSEMINATION**

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## 3. “WHAT IS KNOWN” & “WHAT IS NEW” (max. 100 words)

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*What is known (2-4 bullet points)*

*What is new (2-4 bullet points)*

*Please present background for your project – what we already know in this subject, what has already been examined<sup>1</sup>*

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<sup>1</sup> Please erase this info when filling in the application form

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#### **4. RESEARCH PLAN (max. 1650 words)**

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4. a. Title of project :
- b. Dates of entire proposed project period (maximum 2 years)
- Start : Conclusion :
- c. Specific aims of proposed study (*tasks, what you plan to achieve, how this is relevant, why this project is worth financing etc*).:
- d. Problem statement/research question/research hypothesis (as applicable)
- e. Primary and secondary endpoints
- f. Products used in the research (i.e. supplements, foods for special medical purposes)

\* For clinical studies: precise description of patients selection, sample size assessment, control group

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#### **4. RESEARCH PLAN – continued**

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4. g. Research plan, method, techniques actual available equipment, data analysis (statistical method) :

*Please describe: key assumptions of the project, milestones, practical or educational implications (if any), planned model of the research (RCT, cross-sectional, observational) selection methods (i.a. inclusion and exclusion criteria), sample size (how it is calculated, how it is related to population/prevalence etc.), methods – detailed description, statistical analysis – please specify<sup>2</sup>*

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<sup>2</sup> Please erase this info when filling in the application form

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#### **4. RESEARCH PLAN - continued**

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##### 4. h. Background (literature review) :

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#### **4. RESEARCH PLAN - Continued**

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4. i. Biographical sketch, education, degree, honours, past and present position :

*Please present any data that can support the fact that you have enough knowledge and experience to perform the study and lead the project<sup>3</sup>*

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<sup>3</sup> Please erase this info when filling in the application form



## 5. RESEARCH EXPERIENCE

### 5a Previous publications by the applicant from the last 5 years and relevant to the topic

Five most important publications in line with the study topic

	Publication	Impact factor per publication from the year of print
1		
2		
3		
4		
5		

Five most important publications in the academic work of the researcher

	Publication	Impact factor per publication from the year of print
1		
2		
3		
4		
5		

The remaining IF publications with the first and the last authorship

	Publication	Impact factor per publication from the year of print
1		
2		
3		
4		
5		
...		

Total number of publications with IF:

Cumulative IF (based on IF per publication from the year of print):

Total citations (Scopus):

Hirsch index (Scopus):

### **5b Previous grants (as principal investigator only)**

Project title	Source of funding / amount of funding	Following publications

## 6.1. BUDGET ESTIMATES FOR SUPPORT REQUESTED AND STATEMENT ABOUT FUNDING BY THIRD PARTIES

BUDGET CATEGORY TOTALS (GROSS VALUE) <sup>4</sup>	1st year	2nd year
<b>Personnel</b> (max. 25% of the budget) <i>specify on the next page *1</i>		
<b>Outside contracts/consultant costs</b> <i>specify on the next page *2</i>		
<b>Equipment</b> (max. 15% of the budget) <i>specify on the next page *3</i>		
<b>Supplies</b> <i>specify on the next page *4</i>		
<b>Publications</b> <i>(max. 10 000 PLN in total, only open access publications)</i>		
<b>Other expenses</b> <i>specify on the next page *5</i>		
<b>(a) Total direct costs</b>		
<b>(b) Total indirect costs</b> (max. 20%)		
<b>Total for entire proposed project period</b>		
<b>Total budget</b>	<b>max. 250 000</b>	

<sup>4</sup> Please note that payment is donated in tranches, schedule of which you will be asked to provide (after positive decision of donating a grant).

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## 6.1. BUDGET ESTIMATES FOR SUPPORT REQUESTED - cont.

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Specification (gross value)

- \*1 Personnel
  
  - \*2 Outside contracts/consultant costs  
*(who performs the task, task description, cost of specific task)*
  
  - \*3 Equipment (not exceeding 15% of the budget)  
*(purchase of office equipment, especially laptops and computers, is not allowed)*
  
  - \*4 Supplies
  
  - \*5 Other expenses  
*(attendance of congresses accepted only if they are relevant for the subject of the study and/or the paper has been accepted, in total maximum 10 000 PLN)*
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## 6.2. STATEMENT ABOUT FUNDING BY THIRD PARTIES

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Did you or will you apply for third parties for full or partial funding of this project.

If so, who are these other sources and which amounts have been requested and/or committed.

If other funds are or will be available, which is the additional minimum amount of the budget total, necessary to get the project started

\*1 Personnel

\*2 Equipment

\*3 Outside contracts/consultant costs

\*4 Supplies

\*5 Other expenses

## 7. BIOETHICAL COMMISSION DECISION

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*Please attach letter from local ethical committee.*